



Educational Visits Travel Arrangements

We believe that every young person should experience the world beyond the classroom as an essential part of learning and personal development, whatever their age, ability or circumstances. [Learning Outside The Classroom Manifesto, DCSF, 2006]

At Riverhead Infants' School educational visits are an important and exciting aspect of school life which offer stimulus and meaning to the themes we study. We are fortunate to live in an area which is rich with places to visit that will enhance the curriculum and place learning in the context of pupils' local environment, interests and experience.

To enable *local* visits to take place regularly whilst minimising the costs we will request parents to make arrangements for the transportation of their children to and from the chosen venues. They may wish to do this themselves, or to make arrangements to share with other families. Each class may wish to appoint a car share coordinator to arrange this on their behalf.

During the period of time children are travelling to and from the venue they will be in the care of parents, or those you assign their care. **Responsibility for them during this time will not rest with the school.**

Registration of pupils will be at the chosen venue on arrival, and they will be de-registered from the venue to the person who is transporting them home, or in the case of a shorter visit, to school. On arrival at school after the visit their presence will again be registered. Each educational visit will clearly state when and where to take and collect the children from and we will endeavour to make parking arrangements as safe and convenient as is possible. Class teachers will have a list of the transport arrangements for each of the children.

With these arrangements now part of our practice we can ensure educational visits take place on a regular basis, and more frequently than in previous years.

Heather Powell
Headteacher